



Student Life Leader

Reports to:	Director of Student Wellbeing – Engagement
POL Level	2
Time Allowance:	12 periods, per cycle (0.26)
Tenure:	2026-2028

Thomas Carr College is a dynamic Catholic learning community guided by our Gospel values. Our Catholic faith has a vital role to fulfil in the education of our students; it is at the very core of our purpose and identity. Each Thomas Carr College staff member bears witness to these values in their interactions with staff, students, families and the community.

This role description is written in light of the Mission and Vision Statements of the College. Our community is characterised by a strong set of values that underpin the way we live. We enact those values by respecting and honouring our collective heritage while looking with imagination to the future. All dimensions of life at the College, including the work of the Student Life Leader, are aimed at supporting the growing, learning person: the young people whom the College serves.

All leaders at the College accept responsibility for working with staff teams, through collaborative leadership for growth, in the development of a positive school climate supporting high expectations and high levels of success for all students.

COMMITMENT TO FAITH

All positions at Thomas Carr College are based on the Christian model of servant leadership exemplified by Jesus Christ and given witness to by our founder Archbishop Thomas Carr. It is expected of all employed at Thomas Carr College that they:

- Accept and model the Catholic educational philosophy of the school.
- Develop and maintain an adequate understanding of those aspects of Catholic teaching that touch upon their subject areas and other aspects of their work by their teaching and other work and by personal example, striving to help students to understand, accept and appreciate Catholic teaching and values.
- Comply with the accreditation policy of the CECV to teach in a Catholic school.

THOMAS CARR IS A CHILD SAFE SCHOOL

Thomas Carr College holds the care, safety and wellbeing of its students to be at the core of all we do. The College is resolutely committed to ensuring that all staff of the College act in a manner that promotes the inherent dignity of each of our young people and their fundamental right to be respected and nurtured in a safe school environment. This commitment includes regular and appropriate learning opportunities in relation to child safety and young people's protection and wellbeing.

We also commit to listening to, and taking seriously, all concerns voiced by students, staff, parents and caregivers, volunteers, contractors and clergy. We commit to continuously reviewing and improving our systems to protect children from abuse.

Our commitment is drawn from and inherent in the teaching and mission of Jesus Christ, with love, justice and the sanctity of each human person at the heart of the Gospel.



OVERVIEW

Young people shine when they are afforded the opportunity to be connected, engaged and can flourish in their learning and their interactions with others in a safe and nurturing environment.

The Student Life Leader provides leadership and support to students and staff in the areas of community engagement, student voice, student leadership and student agency. This is achieved through sound policies, processes, programs and procedures that adhere to Government and Melbourne Archdiocese Catholic Schools requirements.

The time allowance of this role recognises the commitment to activities during scheduled student lunch breaks.

KEY RESPONSIBILITIES

- Understand the spiritual, learning, developmental and wellbeing needs of students.
- Lead and develop a broad range of activities which enrich school life of students and inspires them to flourish.
- Achieve and maintain a high level of student and staff participation in co-curricular activities.
- Create opportunities for all students to connect with the College.
- Develop and maintain strong School Spirit and House Spirit through student leadership and community actions.
- Oversee the facilitation and promotion of Student Leadership in the College.
- Along with the key staff members, work with student leaders to enhance their leadership skills.
- Upskill, assist and guide student leaders with their various leadership portfolios.
- Promote and celebrate the College's Colours system.
- Develop, implement and maintain a College Cup that celebrates the co-curricular life of students and staff, creating stronger School Spirit.
- Engage student voice and student agency in the delivery of co-curricular activities.
- Liaising with the student leaders to provide student voice and feedback, including regular meetups with College Captains.
- Identify potential student leaders and work with them to further enhance their leadership skills.
- Assist and guide the College Captains with their various leadership portfolios, including presentations to staff and students.
- Liaise with the Deputy Principal: Faith and Mission regarding the role of student leaders in liturgy and social justice.
- Organise and assist with College representation by student leadership at various internal and external events.
- Provide mentor support for Student Leadership teams.
- Develop avenues of student leadership within the College.
- Oversee, implement, review and update the Student Leadership election processes annually.
- Oversee other student leadership initiatives.
- Foster an appropriate sense of spirituality, social justice and a sense of community in the everyday actions of student leaders.
- Initiate student leadership experiences and programmes.
- Create opportunities for students to develop their agency in their learning journey.



- Oversees the House Competition at the College and the elections and formation of House Captains as leaders.
- Work with House Captains and interested students in organising and delivering a range of House activities throughout the year to foster House spirit and pride.
- Organise House Staff activities termly or semesterly (new- bowling or games nights) to foster House staff connections, build relationships, and House pride.
- Co-ordinate the organisation and presentation of all co-curricular awards.

Through mutual agreement some variation in the specified responsibilities may take place during the term of appointment as a part of a normal process of ongoing evaluation of the College's operations.

All employees at Thomas Carr College are to follow College policies and procedures, including the Occupational Health and Safety Act 2004, the Equal Opportunity Act and CECV Commitment Statement to Child Safety.

ATTRIBUTES

1. A firm belief in and commitment to the Mission and Vision of the College and an ability to articulate and promote these.
2. Demonstrated ability to work in a collaborative environment skilled at developing sustained relationships with staff, students and parents.
3. A clear vision for wellbeing based on contemporary thought and practice.
4. Demonstrated ability to develop and lead within a learning environment that enables the pursuit of excellence, including planning, implementation and evaluation.
5. Proven commitment to ongoing growth as a leader and teacher.
6. Demonstrated excellence in the use of digital technologies in an educational setting.
7. Excellent communication, administrative and organisational skills.

QUALIFICATIONS

- Appropriate tertiary qualifications
- VIT Registration
- CECV Accreditation to Teach in a Catholic School (or working towards)

Thomas Carr College is an equal opportunity employer that promotes the safety, wellbeing and inclusion of all children.