



**THOMAS CARR  
COLLEGE**

## SCHEDULE OF FEES, CHARGES AND LEVIES

Annual Fees and Levies for 2023						
2023 Year Level	Year 7	Year 8	Year 9	Year 10	Year 11	Year 12
<b>College Tuition Fees</b>	\$4,780	\$5,200	\$5,300	\$5,520	\$5,620	\$5,670
<b>ICT Levy</b>	\$425	\$400	\$350	\$475	\$475	\$430
<b>Capital Levy per family</b>	\$550					

*Note: These fees and charges are subject to annual review and may increase each year.*

### Tuition Fees

Tuition fees are a global fee and cover all standard curriculum subjects, excursions and camps. It does not cover extra-curricular, optional subjects or activities. It is charged on a per student basis with discounted rates applicable to families who have more than one child attending the College at the same time.

Items not included in Tuition fees are:

- Compulsory College Uniform and Resources required on the booklist
- Specific subject levies for VET for non VCAL/PreCAL students
- Students' photocopy and printing costs
- Private Music tuition and Instrument Hire
- Library charges – late fees and replacement costs
- Non-curriculum excursions/activities (e.g. student formals, overseas trips)
- SACCSS Sport socks and mouthguard
- Good Samaritan Campus – personal clothing and incidentals

### Student Device Program

In 2023, the College is continuing with a "Supplied Digital Device" Program for students in all year levels. The cost of these devices will be charged to parents in three equal annual instalments, in addition to the tuition fees billed at the start of each school year. At the end of Year 9 and Year 12 respectively, if the family fees account is paid, ownership of these devices will pass to the families.

This approach to digital devices supports our robust learning and teaching program by ensuring equal access to technology in terms of quality and reliability of the device. By spreading the purchase expense over three years, we are assisting families with the upfront cost of this compulsory student resource, which we know is important in the current financial environment.

### Capital Levy

This levy is compulsory and is charged per family to cover the normal operational costs associated with the upkeep and general maintenance of existing buildings and grounds on our two campuses.

### Sibling Discounts

For families with more than one student enrolled at Thomas Carr College in the school year, where the siblings live at the same main home address, the following discount will be applied during the billing process:

Family of 2 Students	Discount of \$1,070 per family
Family of 3 Students	Discount of \$1,600 per family
Family of 4 or more Students	Discount of \$5,350 per family



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### **Application Fee – New Enrolments**

A one-off fee of \$100 is charged for each individual enrolment application and must be paid when the completed form is returned to the College. This covers the administration cost of processing the application. This fee is non-refundable.

### **Enrolment Acceptance Deposit – New Enrolments**

An acceptance deposit is payable by all prospective students, upon receiving a "Letter of Offer" from the College Registrar. The Letter of Offer is sent to the selected enrolment applicants during the year preceding their expected commencement at Thomas Carr College. Payment of the Acceptance Deposit, by the advised date, indicates a clear commitment of intention by the parent(s) to take up the place that has been offered to their child. If the full deposit is not paid, the College has the right to revoke its offer so that place becomes available for another student on the waitlist. In the event that the parent subsequently cancels or withdraws their child's enrolment, there will be no refund of the acceptance deposit paid. If the student takes up their place, the deposit will be credited against the tuition fees in the student's commencement year.

### **Re-enrolment and Existing Students**

In July or August of each year, parents will be required to complete an online form, to confirm their children's re-enrolment (i.e. the student will or will not be continuing their education) at the College for the next school year.

Families must give 1 term's notice in writing before a student exits the College. In instances where a student exits the College without providing adequate notice, the College may impose a penalty of one term's fees to the debtor's account.

### **VET and VCAL Fees**

Thomas Carr College is committed to ensuring that students have a choice of pathways into further education and employment. The College provides onsite and offsite VET and VCAL streams of study.

In 2021, the College made the decision to not pass the cost of VET courses onto students in PreCAL and VCAL programs, as TAFE training is a compulsory component of these pathways. This is also applicable in 2023, so VET course fees will not be payable by parents of students in the PreCAL and VCAL programs.

For students in mainstream year 10 and VCE in 2023, VET course fees, ancillary fees and materials charges will be payable by parents for individual students; these fees vary depending on the stream of study undertaken and the RTO chosen. To make it more affordable for our families, Thomas Carr College provides a VET fee structure that we believe is fair and equitable, as the full cost of the VET program is heavily subsidised by the College in excess of funding income.

Parents are required to submit the VET Intention/Agreement form in August for any student electing to take up a VET subject the following year. VCE students will be invoiced for VET fees in the following school year. If a student, in the PreCAL, VCAL or VCE pathway, exits from the VET course after the TAFE withdrawal deadline in February, the parents will be required to pay the full, unsubsidised cost of the VET course fees plus ancillary charges.

### **Billing Procedure and Early Settlement Discount**

Thomas Carr College will bill the full year's Tuition Fees, ICT Levy and Capital Levy in January of the school year. Parents will receive a statement showing their current fee account balance. All fee accounts are due and payable at the end of March of each school year.

Fee accounts that are paid in full by the 31 March each year will attract a discount of \$350 per student. This discount will not apply for debts outstanding for retrospective periods. Families who cannot pay all fees and levies in full by 31st March must put in place an approved payment plan for one of the instalment options offered.



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### Payment Options

The College offers a range of payment options to enable parents to meet their fee obligation, as follows:

Pay in full before March 31st

- Personally, at the College Business Office by cash, cheque or EFTPOS (Amex not accepted)
- Over the phone by credit card
- Internet banking using BPay

Approved Payment Plan (for weekly, fortnightly or monthly instalments)

- Scheduled Automatic Payment – set amount transferred from your nominated bank or credit card account; or
- Centrepay Deduction – agreed amount transferred from your fortnightly Centrelink benefits.

Note: Scheduled Automatic Payments will be processed from February to November each year. The instalment amount will be calculated and set by a Finance Officer, to clear the parent's fee account in full by the end of each November.

Parents must advise their chosen fee payment plan no later than November of the year before they begin at the College, by completing the relevant Payment Plan form (Form F, D or C). The Payment Plan will be ongoing for the duration of their children's enrolment at the College. More information about payment options can be found on the College website, or by contacting the Business Office on 8734 2427 Mon-Fri 8.00am to 4pm or email [fees@thomascarr.vic.edu.au](mailto:fees@thomascarr.vic.edu.au).

If you have a scheduled payment arrangement in place, it is imperative that you contact the College immediately that you are aware there will be insufficient funds in your nominated account to meet the next scheduled instalment. Please also notify us of new bank account or credit card details including revised card expiry dates, 48 hours of the scheduled payment. The College retains the right to pass any bank fees incurred for voided payments onto the debtor.

### Government Allowance – CSEF

Some fee payers may be entitled to assistance in the form of the government "Camps Sport Excursion Funding" (CSEF) allowance of \$225. There are specific eligibility criteria for CSEF, please [Click here](#) for more information including an application form. Families that submit valid CSEF forms may receive additional school fee concessions, application forms must be submitted in February each year.

### Fee Collection and Family Assistance

We understand that circumstances can and do change. If your family is experiencing financial hardship anytime during the year, it is imperative that you contact the Finance Officer on 8734 2427 without delay. This will give us an opportunity to discuss the situation in more detail and provide support or assistance where necessary.

Families that fail to communicate with the College in respect of non-payment of fees will have their account referred to our external Debt Collection Agency. The continued enrolment of the respective student/s may also be impacted. This will be at the discretion of the Principal.