## Schedule of Fees, Charges and Levies

### Annual Fees and Levies for 2017

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tuition Fees (Years 7 to 12) - domestic students only, per student</td>
<td>$4,900</td>
</tr>
<tr>
<td>Capital Levy - per family</td>
<td>$500</td>
</tr>
</tbody>
</table>

*Note: These fees and charges are subject to annual review by the Board and may increase each year.*

### Tuition Fees

Tuition fees are a global fee and cover all standard curriculum subjects, excursions and camps. It does not cover extra-curricular, optional subjects or activities. It is charged on a per student basis with discounted rates applicable to families who have more than one child attending the College at the same time. Tuition fees are generally revised annually and are usually adjusted in line with the CPI education index.

Items not included in Tuition fees are:
- Compulsory College Uniform and Resources required on the booklist
- Specific subject levies for VET and VCAL
- Students’ photocopy and printing costs
- Private Music tuition and Instrument Hire
- Library charges – late fees and replacement costs
- Non curriculum excursions/activities (e.g. student formals, overseas trips)
- ACS Sport Uniform
- Good Samaritan Campus – travel costs, personal clothing and incidentals

### ICT Resource Charge

The ICT Resource Charge is separate to tuition fees and levies. This annual charge covers the loan of the student laptop, carry bag, comprehensive insurance, software licences and access to the College network. The laptop remains the property of the College. Details of the digital device program and the amount payable for the ICT Resource Charge will be advised to parents before the start of each year.

### Capital Levy

This levy, previously named Building Levy, is compulsory and is charged per family to cover the normal operational costs associated with the upkeep and general maintenance of existing buildings and grounds on our two campuses.

### Sibling Discounts

Families with more than one student enrolled at Thomas Carr College in any one year will receive the following reduction on Tuition fees:

<table>
<thead>
<tr>
<th>Number of Students</th>
<th>Discount</th>
</tr>
</thead>
<tbody>
<tr>
<td>2 Students</td>
<td>Minus 20% discount off one child’s tuition fee</td>
</tr>
<tr>
<td>3 Students</td>
<td>Minus 30% discount off one child’s tuition fee</td>
</tr>
<tr>
<td>4 or more Students</td>
<td>Minus 100% discount off one child’s tuition fee</td>
</tr>
</tbody>
</table>

### Enrolment Application Fee – new enrolments

An application fee of $100 is charged for each individual enrolment. This covers the administration cost of processing the application. This fee is non-refundable.

### Enrolment Acceptance Deposit – new enrolments

An acceptance deposit of $500 is charged to all prospective students who have enrolled during the year preceding their commencement at Thomas Carr College. Payment of the Acceptance Deposit indicates a clear commitment of intention by the parent(s) to take up the place that has been offered. In the event that the parent subsequently withdraws the student, there will be no refund of the acceptance deposit. If the student takes up their place, the deposit will be credited against the tuition fees in the student’s commencement year.
Re-enrolment Deposit – existing students
Families will be asked to confirm the student’s re-enrolment for the next year in July/Aug of the current year by signing a form and returning it with a re-enrolment deposit of $200 per student. This amount will be credited against the first fee statement in the following year. This amount will not be refunded in instances where the student has not given 1 term’s notice, in writing, in advance of leaving the school; i.e. to enable a refund, notice of withdrawal must be given before the start of term 4 in the current year.

VET and VCAL Fees
Thomas Carr College is committed to ensuring that students have a choice of pathways into further education and employment. The College provides onsite and offsite VET and VCAL streams of study. VET course fees, ancillary fees and materials charges will be payable by parents for individual students; these fees vary depending on the stream of study undertaken and the RTO chosen. To make it more affordable for our families, Thomas Carr College has provided a fee structure that we believe is equitable in that it heavily subsidises the full cost of the VET program. VCAL students are given a small discount off tuition fees. The amount of the discount is capped, regardless of the number of days the student is off campus to attend VET courses and work placement.

Families will be asked to pay a deposit of $200 when submitting the VET Agreement form in August for any student electing to take up a VET subject the following year. This deposit will be credited against their VET fee invoice in the following year. If the student withdraws after the TAFE withdrawal deadline in February then the family will be charged for the full, unsubsidised cost of the VET course fees plus ancillary charges.

Billing Procedure
Thomas Carr College will bill for the full year’s Tuition Fees and Capital Levy in January of the school year. This bill will be due and payable at the end of March of each school year.

Tuition Fees that are paid in full by the 31st March each year will attract a 6.5% discount. This discount will not apply for debts outstanding for retrospective periods. Families who cannot pay all fees and levies in full by the end of March must have in place an approved payment plan for one of the various payment options offered.

Payment Options
The College offers a number of payment options to enable parents to meet their fee obligation, as follows:

<table>
<thead>
<tr>
<th>Method</th>
<th>Payment Options</th>
</tr>
</thead>
<tbody>
<tr>
<td>If attending the Business Office</td>
<td>Payment can be made by cash, cheque, EFTPOS, Visa or Mastercard (American Express cards not accepted)</td>
</tr>
<tr>
<td>At home=》 Online using Bpay</td>
<td>By phone =&gt; credit card</td>
</tr>
<tr>
<td>Direct Debit to College bank =&gt;</td>
<td>You can authorise the College to automatically transfer an instalment amount from your bank or credit card account – the amount will depend on payment frequency and the current balance of your fees account</td>
</tr>
<tr>
<td>Centrepay =&gt; automatic transfer from your Centrelink benefits payment</td>
<td></td>
</tr>
</tbody>
</table>

Payment plans can include weekly, fortnightly or monthly instalments. More information about these repayment options can be found on the College website, with the Fee Payment Consent and Direct Debit Authority Forms. If you would like to put in place a repayment schedule before next year please contact the Business Office on 8734 2453 Mon-Fri 8.00am to 4pm or email fees@thomascarr.vic.edu.au.

It is imperative that, if you have a Direct Debit arrangement in place, you contact the College immediately that you are aware there will be insufficient funds in your nominated account to meet the next scheduled instalment. Please also notify us of any new bank account or credit card details including revised card expiry dates.

The College retains the right to pass any bank fees incurred for voided payments on to the debtor.

Debt Management
We understand that circumstances can and do change. If your family is experiencing financial hardship anytime during the year it is imperative that you contact the Debt Management Officer on 8734 2427 without delay. This will give us an opportunity to discuss the situation in more detail and provide support or assistance where necessary. It is very important that families keep in contact with us on a regular basis to save the College from referring your account onto our external Debt Collection Agency, and costs will be payable by the debtor.